



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	KARNATAK LAW SOCIETY'S GOGTE COLLEGE OF COMMERCE
• Name of the Head of the institution	KLS GOGTE COLLEGE OF COMMERCE
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08312405504
• Mobile no	9513088865
• Registered e-mail	principal@gccbmg.org
• Alternate e-mail	gogtewebsite@gmail.com
• Address	TILAKWADI, BELAGAVI
• City/Town	BELAGAVI
• State/UT	Karnataka
• Pin Code	590006
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Rani Channamma University, Belagavi				
• Name of the IQAC Coordinator	Prof. Nivas Mhalunge				
• Phone No.	08312405504				
• Alternate phone No.	9742964006				
• Mobile	9741973104				
• IQAC e-mail address	principal@gccbmg.org				
• Alternate Email address	nivassir01@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://gccbmg.org/wp-content/uploads/2022/03/AQAR-2019-20.pdf">http://gccbmg.org/wp-content/uploads/2022/03/AQAR-2019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://gccbmg.org/wp-content/uploads/2022/01/CALENDAR-OF-EVENTS-2020-21.pdf">http://gccbmg.org/wp-content/uploads/2022/01/CALENDAR-OF-EVENTS-2020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	76.75	2002	01/10/2002	30/09/2007
Cycle 2	B	2.86	2008	16/09/2008	15/09/2013
Cycle 3	A	3.10	2015	03/03/2015	02/03/2020
Cycle 4	A	3.09	2021	03/11/2021	02/11/2026
<b>6.Date of Establishment of IQAC</b>			27/12/2003		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9. No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
State level workshop on Intellectual Property Rights		
State level workshop on Entrepreneurship Development		
State level workshop on Research Methodology		
Administrative Training Programme		
green audit of the campus		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
To organize extension activities to meet social responsibilities	International Anti Drug Abuse Day
To conduct sports for ladies staff members	Women's Sports was organized
To organise COVID -19 RTPCR Test drive for staff	COVID -19 RTPCR Test drive for staff conducted
To organise COVID -19 RTPCR Test drive for final year students	COVID -19 RTPCR Test drive for final year students conducted
To conduct the internal tests in online mode	1st Internal Test MCQ pattern
To conduct Student Development Programmes	Student Development Programme conducted for M.Com students
To conduct guest lecture on Union Budget 2021-22	Guest lecture on Union Budget 2021-22 conducted
To organize In-house fests, management events - B.Com, BBA, BCA, M.Com	The In-house Fests for UG & PG Programmes was organised
To organize workshops / webinars on different topics	Workshop on Stock Market Trading for students
To organize COVID 19 vaccination drive for staff and students	COVID 19 Vaccination drive for Staff and students
To organize workshops / webinars on different topics	One Day workshop on NEP-2020
To conduct knowledge sharing sessions on COs and POs	Presentation on CRITERIA II
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Governing Council	19/01/2022

<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-2021	15/02/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<b>16. Academic bank of credits (ABC):</b>	
<b>17. Skill development:</b>	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>	
<b>20. Distance education/online education:</b>	

## Extended Profile

### 1. Programme

1.1 188

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1 2419

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

658

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

625

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1

52

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2

52

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>188</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>2419</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>658</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>625</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>52</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	52
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	35
Total number of Classrooms and Seminar halls	
4.2	1,29,57,964
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	307
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has a mechanism of planned curricular delivery and documentation in the following manner i) University website is accessed on regular basis for updates regarding University circulars and guidelines. ii) The IQAC of the Institution conducts meetings with Head of Department at the commencement of each academic year and teaching methodology, syllabus and courses are allocated. iii) The Head of Departments submit workload statement before commencement of every semester, accordingly general time-table is prepared. The respective departments prepare lesson plans, flow charts and scheme of evaluation; that will be displayed on notice board. iv) Through classroom teaching, group discussions, power point presentations, quiz, debates, academic tests etc. students are given practical insight into the curriculum that helps to achieve Course Objectives. Students are engaged regularly with classroom seminars and presentations. v) Teachers' Work diary is updated on college portal on daily basis. vi) Internal tests are conducted and results are informed to the



students and parents. vii) Previous question papers are documented and best 3 papers of internal exam answer sheets along with best 3 assignments are kept as model documents.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">NIL</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution is affiliated to Rani Channamma University, Belagavi and implements the curriculum prepared by the Board of Studies of University. The institution has developed a structured and documented process for implementing the curriculum. New Education Policy is implemented in the current academic year.

1. Before the commencement of the semester, the faculty members prepare an academic calendar based on the calendar prepared by the affiliating University. The academic calendar includes the dates for internal examinations, seminars, workshops, expert talks, add-on programs and other co-curricular and extra-curricular activities.
2. HoD prepares the class time table, and course plan for the semester. The course plan containing class timetable, semester calendar and syllabus given to all the students and same is published on the college website.
3. Faculty members prepare assignments and case studies in advance. They also prepare a question bank of their courses.
4. IQAC periodically monitors the coverage of syllabus, quality of question papers and assignments, preparation of answer schemes, progress of the lab sessions.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">NIL</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating** B. Any 3 of the above

**University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

120

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has created a handbook on Professional Ethics and Human Values to imbibe these concepts into their learning. Certificate course conducted Professional Ethics and Human Values. Gender Sensitization and the related issues are integrated in the curriculum through projects, field visits, guest lectures and expert talks. Environmental Studies is a compulsory course introduced in the curriculum.

Human Rights course helps the students to realize the importance of inherent and inalienable Human Rights, its protection and special rights enjoyed by women, children, refugees and vulnerable groups of the society. The courses have components related to gender issues and Environmental awareness.

The students are taught the importance of overcoming environmental pollution and requirements of sustainable development of society and a part of the course incorporates socio-political aspects alongside human values and gender issues.

The institution has many representative teacher members in the relevant Board of studies of various subjects in our University

and they play important roles in integrating such issues into the curriculum. The institution also integrates and supports these cross-cutting issues by organizing seminars, workshops and nature camps from time to time.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

256

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="http://gccbgm.org/wp-content/uploads/2022/02/1.4.1.pdf">http://gccbgm.org/wp-content/uploads/2022/02/1.4.1.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://gccbgm.org/wp-content/uploads/2022/02/1.4.1.pdf">http://gccbgm.org/wp-content/uploads/2022/02/1.4.1.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**880**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,**

**Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

880

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Institution has evolved a mechanism to assess learning levels of the students at entry level to the respective programmes. At the beginning of the academic year, the faculty members, conduct interactive and the entry level percentage scored by students is collected. After this, the students are designated as Advanced learners or Slow learners. The advanced learners are encouraged to take up research activities to enhance their employability and to publish research papers at National and International level. Special awareness programmes are conducted to prepare them for Competitive examinations and are motivated to organize and manage In house events, fests, Intercollegiate seminars, IT and management fests. It develops event management skills, leadership qualities, communication skills etc. Students above 90% in university exams are felicitated with Pratibha Puraskar and University rank holders are awarded cash prize by the management. The institution provides Special care and attention to slow learners. Steps are taken to make them feel involved into the collegiate activities to boost their self confidence and learn better. Special attention is given to develop their learning abilities by creating awareness about different styles of learning such as visual, auditory, kinesthetic and aural. This helps slow learners to identify their specific learning style and improve further.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2419	52

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution is committed to enhance the learning experience of our students. On the basis of teacher's analysis, they exclusive teaching strategy covering chalk and talk, ICT, written assignments, projects seminars and presentations, Group discussions and brain storming sessions are conducted Every year the college conducts In house fests and Inter collegiate fests that have number of events to enhance the technical and management skills of students. Innovative techniques for teaching various courses such as Concepts in nutshell, Case study, Role play, B-plan, collaborative research with students Field visits, Expert talks by nationally reputed scholars, student presentations on specific topics, industrial visits, Commerce Lab and Commerce exhibitions, peer learning, Think-Pair-Share, Case studies, quiz, group discussions, role play, management games, B- Plan, Laboratory sessions for hands- on learning, Brain storming for idea generation, Do-it to Learn it, peer learning through code zone activities, "Tech Talk" . Some of the faculty have uploaded creative videos related to syllabus on You-tube which are subscribed by the students Institution's commitment to enhance the learning experience of students is reinforced by IQAC. It has motivated the teachers to use Student centric methods such as experiential learning, participative learning, collaborative learning for enhanced learning experiences.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To cope up with the changing world scenario IQAC has tried to keep pace with the ICT enabled teaching learning process as a result of this over the years IQAC set up 33 ICT enabled smart classrooms, 297 computers in computer lab, 10 browsing centers, and number of printers to facilitate the teaching-learning process. The college has provided laptop to maximum number of staff members to access internet and to use the DLP systems in teaching process. To promote and improve the digital culture in college E-journals, INFLIBNET, e-Granthalaya, e-books database, 90 MBPS+ 20 MBPS FFTH internet connections with campus, Wi-Fi facility are available for the students and staff. In order to improve the administration of the institutions and to enhance the quality and efficiency of service delivery, the college is using different software like e-attendance, Microsoft Campus Licensing etc. In order to enhance the learning experiences and to provide new sets of skills college is having language lab facility to the students. Students who are continuously exposed to technology through education have better knowledge, presentation skills, innovative capabilities. All these techniques have provided a flexible and considerably smoother learning environment and improvisation of students results.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**



File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

52

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

: The institution constitutes Examination committee for smooth conduct of internal exam and students are made aware regarding evaluation pattern through the orientation programme at the beginning of academic year. Internal marks are displayed on college portal and through SMS by concerned stakeholders can see the same. To maintain the Transparency Question paper setting is done as per university prescribed form. The examination committee is responsible for in house printing of question papers and to display the examination time table. The answer sheets are assessed and students are allowed to verify the answer books. The students who have not performed well are mentored and counseled by the course teachers. Any discrepancies and grievances of the students are addressed by the course teacher. As per university norms institution conducts two internal tests and the scores of first internal test are reduced to 06(six) marks, the scores of second internal test are reduced to 08(eight) marks, 03(three) marks are earmarked for assignments and 03(three) marks for attendance. BCA and Computer Science Departments conduct practical test prior to the university examination, to prepare them for university examination. Formative evaluation is done continuously throughout the period till the student appears for the final examination.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution receives grievances from various stakeholders like

students, parents, staff members, exam coordinators etc. Students' grievances comprises of discrepancies in personal details, evaluation of marks, results withheld, change in examination schedule(theory and practical), shortage of attendance due to ill health, participation in NCC, NSS camps, cultural and sports activities. Teachers also report grievances related to examination like students reporting late for exams, disturbing decorum of the exam, brining prohibited gadgets like smart phones, smart watches etc., misconduct or misbehavior in exam hall, unfair and fraudulent means of answering in the exam, violating the rules etc.. Physically challenged students are provided extra time during the exams. To address the grievances, the institution follows rules prescribed by the university and Internal Examination Committee. When the student reports grievances like incorrect personal information, subjects, date and time etc., are guided by the concerned teachers, office staff and necessary changes are incorporated to rectify the same. Grievances like clash in date and time for repeaters' examination etc., the college sends the letter to the university to resolve the conflict. The students who disturb the decorum of examination hall are warned and if occurs repeatedly then they are instructed to leave the exam hall.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Outcome based education (OBE) is student-centered instruction model measures student performance through outcomes. Outcomes include knowledge, skills and attitudes. Its focus remains on evaluation of outcomes of the program by stating the knowledge, skill and behavior a graduate is expected to attain upon completion of a program or graduation. The OBE model measures the progress of the graduate under three parameters, i.e., Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Outcomes (CO). The institution has developed a handbook on outcome based education. The POs, COs are also communicated to students through prospectus and orientation programs. The teachers also brief the students about COs during the course of their coverage of

syllabus. OBE model improves the process of education because it is learner centric. All students do not learn the same way and at the same pace. So instead of providing a standardized model, it accepts the diversity in classroom and uses the element of continuous evaluation. Since outcomes are predefined students and teachers strategize well to achieve them. PO, PSO and COs are displayed on the board, college website and are also communicated to all the stake holders.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In OBE model the required knowledge and skill sets for a particular degree programme is pre determined and the students are evaluated on POs and Cos. The COs are defined on the basis of course contents. Course teacher should write COs based on Bloom's Taxonomy. Later COs will be mapped with POs. The programme coordinator has to review the CO-PO and consolidate them. At the end of three years(batchwise), the program coordinator has to evaluate the PO. Different correlation levels of mapping are: "1" -Slight (Low) Correlation "2" -Moderate (Medium) Correlation "3" -Substantial (High) Correlation "-" -indicates there is no correlation. Direct and Indirect methods are used for attainment evaluation. Direct method evaluates students knowledge and skills from their performance in internal assesment test, assignments, university examination, laboratory assignments, seminars and mini projects. Indirect methods like course exit survey and examiner's feedback reflect on students' learning. Once the various CO attainment levels are achieved then PO attainment procedure is initiated. Institute obtains PO attainment through the consolidated assessment obtained through all course outcomes. Once the PO attainment value is obtained a feedback meeting is conducted to understand the gap in achieving the program objectives and necessary action is initiated.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

618

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gccbgm.org/wp-content/uploads/2022/02/2.7.1.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution initiate activities like research and extension activities to create knowledge among the students and the

teachers, and transfer the same in the society for the wellbeing of present and future generation.

#### Faculty Based Initiatives;

In first place, the institution strives hard to create knowledge at Faculty level which is transferred to the learners via teaching and training. The institution has established Digital Research Center (DRC-2006), it provides separate cubicles, laptops, free internet access (Wi-Fi) in college with an objective to develop research culture among the staff. The institution has well equipped library with rich collection books, national and international reputed journals, INFLIBNET, N-List

The institution is recognized as Research Center for Ph.D in Commerce by Rani Channamma University Belagavi, since 2012. The Research Center in association with IQAC has organized seminars and workshops. The impact and influence of DRC and IQAC can be seen through number of staff members registered for Ph.D in different departments, staff members with Ph.D degrees on muster roll, research papers published, books published by the staff, the staff members have attended seminars/workshops/conferences organized in other institutions. Further, the institution has introduced research journal 'Prashastya' (ISSN 2349-6487), to develop research culture in the campus.

#### Student Based Initiatives;

Once the 'engine' is empowered to create knowledge, it need to percolates to the learners through via teaching, training and practice. Knowledge is transferred to the learners by conducting academic, cultural, extension and sports activities in and around the campus. To sensitize students and makes aware social issues and needs 'Extension Activities' are organized by NCC/NSS/YRC/ Extension Committee and other wings of the institution. Thus, institution has taken initiatives to generate knowledge and transferred in the society via 'Teacher-Learner'

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

**Property Rights (IPR) and entrepreneurship during the year****3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>



### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution with its focused vision and mission imparts commerce education to be the trend setter in this region, has undertaken activities to address social issues and discharge social responsibilities. The institution has connected its staff and students with community through activities which are Socio-Economic in nature to sensitize the learners. The institution has introduced platforms like NCC, NSS, YRC wings/committees/groups/clubs/cells through which it identifies diversified needs/issues of society. The Institutions has NSS wing, which undertakes activities like tree plantation, Teacher's day celebration, Martyrs Day celebration in the college. NCC, another active wing of the institution, instills sense of patriotism among the students and also join with NSS in organizing many activities.

Youth Red Cross (YRC) wing of the institution has organized Covid Vaccination Drive for the Students and staff members of the college. The wing also co-ordinates the activities of NCC, NSS and Institution to achieve the set objectives. The combined efforts of NCC, NSS, YRC and other departments/committees ensure the holistic development of the student and sense of belongingness in the neighborhood community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

12

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college spans over 11.9 acres of area and approximately has 40,000 sq. ft. of area at its disposal.

The college has 33 classrooms with proper seating capacity, electrification, green boards and DLPs.

The college has 8 computer labs, 277 computers with internet facilities. All computers are duly licensed and two dedicated internet connections are also subscribed with wi-fi connections.

The college has a language lab with 10 computers, fixed LCD along with audio video facilities and microphones. Oust and Tense Buster software are used.

The institute's central library is computerized with 76855 printed books, 59 regular printed journals/Magazines and other learning resources. Separate E-library is available with facilities such as E-Journals, E-book, etc. The library is a member of N - LIST consortium of INFLIBNET through which the members of the library can access 6300+ e-journals and 31,64,000 e-books. The library is fully automated using e-Granthalaya software.

### CAMPUS FACILITIES

Boys and Girls hostels are available with all the facilities.

A well-maintained auditorium measuring 1078 sq.mt. with 425 seating capacity furnished with high-quality, audio-visual facility, power backup provision which is used for organizing

college activities.

Seminar Hall with a capacity of 200 is available for seminars and workshops.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has appointed two full time Directors of Physical Education.

The institute emphasis on student's participation in sports, co-curricular, extra-curricular activities.

- The college has spacious and well-equipped Sports room, where pupils can play Indoor games like table tennis, chess, caroms etc., The outdoor games such as volley ball, throw ball, kabaddi, etc., are well practiced and played by the students, & College teams in state level and University level competitions and other intercollegiate competitions.
- College has got a yoga room were in trained staff practice yoga with students.
- College has well equipped gymnasium for students and staff.

**Cultural Activities:**

A well-maintained auditorium with spacious seating arrangement which is equipped with high quality audio -visual facility and power backup provision which is used to conduct cultural activities like IT management fests, annual social gatherings, competitions etc.

- The institute organizes Management events to help students acquire various curricular, co-curricular and extra-curricular related skills and judge them on par with their peers.
- Students are encouraged to participate in the cultural events held in the college like technical fests, Fresher's Day, Annual Sports Day, Annual Day, Farewell etc., to

exhibit cultural talents.

- For large gathering the college has got an open-air theatre

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

35

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

71.17

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Central Library is computerized with 76855 printed books, 50 regular printed journals/Magazines and other learning resources. The library is having active membership of INFLIBNET N-LIST consortia and provides 6300+ e-journals and 3200000+ e-books on various subjects.

The library is fully automated since 2010 using e-Granthalaya software (version 3.0) using following modules.

**Cataloguing:** This module is used to add the full cataloguing records of the books purchased under book acquisition. It provides facility for direct data entry for exiting/New collection in the library.

**Circulation:** This module has major features like Membership Management, Issue, Return, Renewal of Documents, Recall, Reservation, Reservation Cancellation, Reminders (Manually- E-mail), Circulation Transactions Reports etc.

**Reports:** Detail or summary reports are generated from time to time depending upon the requirements. Generates Accession Register in Standard Format.

**Administration:** The module controls entire software. Database of library staff, User IDF & Encrypted Password protection, Module level security, Database Backup, Master files updating, Fixing Due dates, overdue charges etc. is managed.

**Budget:** Different budget heads are entered under this module. Bill register is generated with total expenditure made for Books/Serials.

**OPAC:** OPAC lets user search for terms of your choice throughout the database of library holdings of books and other records.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.708

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

276

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The staff and students have access to technology and information retrieval on current and relevant issues. The institution deploys and employs ICTs for a range of activities.

- Optimal deployment of infrastructure is ensured through



conduct of workshops/awareness programs/training programs for faculty on the use of new technology.

- Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab instructors/system administrator.
- Renewal of AMC is done at the beginning of the academic year for the deployed Software applications, UPS and other related equipment's.
- Institute has fibre optic dedicated leased line internet connection of 90Mbps speed in addition to 20Mbps FTTH internet connection available throughout the campus.
- Video conferencing facility is available at E-learning resource Digital Lab.
- All the labs are equipped with LCDs for online demonstration to students.
- The college website is monitored and updated from time to time by the website committee of the college.
- All the computers are interconnected through a dedicated LAN with internet connection. College has also dedicated intranet portal for sharing of files amongst the staff and students.
- Maintenance and up-gradation IT- infrastructure is done from time to time by the maintenance department.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

307

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

79.62

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has allocated sufficient resources for regular upkeep of the infrastructure and has created effective mechanism for maintenance and utilization of the physical, academic and support facilities to promote optimum usage of the same.

The maintenance department of the college is responsible for the maintenance of buildings, classrooms, laboratories, hostels, cafeterias, sports facilities, utilities, lawns etc.

The infrastructure facilities such as classrooms, buildings, hostels, green areas, laboratories are maintained.

1. The committee ensures uninterrupted power supply and maintenance of electrical assets.
2. The maintenance of equipment's for water pumping plants, sewage, etc. are undertaken.

3. Facilities provided to the students and staff are maintained by respective service providers as per contract. Cafeteria, Banking/ATMs, Gymnasium, Photocopy services, Post Office, Books & Stationery, etc are available. Clinic provides medical assistance to students and staff. Housekeeping services are partially outsourced.
4. Major laboratory equipment's are under Annual Maintenance Contract. CCTVs, Projectors, Laptops/Desktops, Printers, Wi-Fi etc. other security equipment's are maintained through IT department by the equipment providers.
5. Firefighting equipment's in various blocks, classrooms, labs, hostels, offices, etc.
6. Transport committee ensures the maintenance, upkeep and proper utilization of vehicles.
7. Library committee ensures maintenance of library building, books and other paraphernalia.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

779

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

142

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1951

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1951

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**34**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

164

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

8

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

One of the most important and active stakeholders of the institution are the students. The students' council is a statutory body formed in an institution to communicate with the administration about the interests of the students.

The Students' Council is constituted with the following objectives -

- To promote opportunities for the development of character, nurture leadership skills, and spirit of service among students.
- To organize cultural programmes, quizzes, debates, seminars etc. so that students may acquire knowledge of current topics.
- To encourage participation in extracurricular activities.

At the beginning of the academic year, there is an induction program for the freshers and the formation of student council in B. Com, BBA, BCA and M.Com programmes. The General Secretary and Ladies Representative are nominated by the steering committee headed by the Principal and Coordinators of different departments. The General Secretary and Ladies Representatives are the members of the College IQAC. The student council is a representative

structure through which students can be involved in the affairs of the institution, working in partnership with the staff for the benefit of the institution and students.

Due to the pandemic, some of the events/activities were not conducted in 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Past Student's Association of KLS Gogte College of Commerce registered on 15th February 2020 with registration number DRBG/SOR/1179/2019-20 aims to connect with past students by encouraging social gatherings of past students to share ideas about their personal and professional experience. The association reaches out to its members and students both existing and potential to enrich networking and stay connected with the institution. Alumni have contributed in a respectable way for the



growth of institution.

Past students association meeting was conducted on 8th September 2021 at 4 pm in K. K. Venugopal Auditorium. The past students from B. Com, B. B. A, B. C. A and M. Com were invited for the meet. Around 55 students were present for the meeting. The meeting began by a welcome speech and NAAC Co-ordinator Dr. D. B. Kamkar gave a brief introduction of NAAC re-accreditation 4th cycle and the role played by past students at the college. IQAC Co-ordinator Prof. Nivas Mhalunge conducted an interaction session with the students and asked for the feedback for the progress of the institution. Principal Dr. H. H. Veerapur gave the presidential remarks.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In accordance with the policy of decentralization adopted by the management of institution, both teaching and non-teaching members are adequately represented in the governing body of the college through Principal as Ex-officio member of Governing Council on Gogte College of Commerce.

The Governing Council, Principal, IQAC and the faculty play an important role in the designing and implementation of its quality policies in teaching, learning, research and extension activities.

The formal and informal arrangement in the institution to coordinate the academic and administrative planning and implementation reflects the efforts of the college in achieving

its vision.

The Principal follows a democratic and participative style of leadership, soliciting the total participation and active involvement of both teaching and non-teaching staff. The head of the college has long term vision for both, academics and administration. The principal follows an open-door communication system and allows the staff members to offer with their constructive suggestions and grievances that are resolved through discussions.

The institution has its own excellence policy for addressing its Vision, Mission and Its Objectives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Apart from the governing body meetings, subcommittee, like IQAC, Academic Committee, Examination Committee, Students Support & Progression committee, Hostel Committee, Parent Teacher Association, Grievance Handling Committee, Anti ragging cell, Internal Examination Committee, Staff Club, Hobby club and Co-curricular activities committees etc. meet on a regular basis and help to formulate and implement the strategic plans of the institution.

Effective teaching achieves its success only if it is well planned. For the proper planning of teaching, each teacher is asked to prepare the lesson plans and flowcharts for their respective subjects and is also provided with an academic diary containing timetable, workload, actual teaching units, syllabus, daily teaching plan and academic and administrative committee responsibilities.

The responsibilities are defined and communicated through face-to-face meetings with non-teaching staff members of the college as well as by notifications.

It is the prime responsibility of IQAC and NAAC Steering Committee

(formed at college level for the NAAC team visit during October 2021) to initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in an institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

There is a perspective plan prepared by the institution for the period between 2018-19 and 2028-29. The perspective plan is prepared after taking into consideration the suggestions of the Management, Principal and Staff of the institution. The perspective plan can provide direction to the efforts and objectives of the institution. It can enable the institution to evaluate its activities and progress based on the goals and objectives that are set in the perspective plan.

A transparent admission system is one of the objectives stated in the current perspective plan prepared by the institution. The college began to use the admission module of the Unified University and College Management System (UUCMS) software to record the admission of first year students into the college in 2021-22.

The Unified University and College Management System (UUCMS) is a project of the Department of Higher Education, Government of Karnataka. It may enable the activities of Higher Education Institutes to be computerised. The Unified University and College Management System (UUCMS) has various modules. The college has begun to utilise the admission module of the UUCMS in order to record the admission details of students. The utilization of the UUCMS has begun in 2021-22.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Three tiers for governance of institution:

- The Principal is Ex-Officio Secretary of the Governing Council. There is IQAC coordinator and various committees. The college is affiliated to Rani Channamma University, Belagavi.
- The college is governed by the Governing Council on GCC.
- Karnatak Law Society is governed by the Board of Management.

#### Administrative Set-up:

- Principal, Vice-Principal, Coordinators, H.O.Ds, teaching staff, office staff, attendants and peons.
- Library staff
- Department of Physical Education and Sports
- Placement cell
- NCC, NSS, Red Cross units

#### Service Rules:

The college adheres to KLS service rules-2003(as amended upto 6th January 2018).

- Appointment and service conditions of employees (not covered by Govt. Salary Grants) working in KLS institutions shall be governed by these rules.
- Services of aided employees are governed as per the Karnataka Civil Service Rules and KLS service rules.

#### Promotion:

Promotion is governed by KLS SERVICE RULES - 2003. (AS AMENDED UPTO 06th January 2018).

#### Recruitment:

- a) Recruitment of employees by KLS.
- b) Recruitment of employees at permanent posts (Aided posts) by the Government of Karnataka.

#### Grievance Redressal:

- Access to Principal, Coordinators.
- Grievance Redressal Committee, Disciplinary committee, Anti-Sexual Harassment Committee, Student Council, Parent-Teacher Association, Anti-ragging Cell.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://gccbgm.org/wp-content/uploads/2022/02/Organizational-Chart.pdf">http://gccbgm.org/wp-content/uploads/2022/02/Organizational-Chart.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

KLS. Gogte College of Commerce Belagavi, provides following welfare schemes to all teaching and nonteaching staff -

- Employee's Co-Operative Credit Society – Society offers loan facility for employees up to Rs 1,00,000.
- Uniform, Rain-coats and Shoes for Menial Staff.
- Fee Concession for the wards of both teaching and non-teaching staff in KLS Institutes.
- Staff club to facilitate positive interaction between the teachers.
- Financial support to faculties for attending workshops, seminars, conferences etc.
- Gymnasium, sports, yoga facilities for staff.
- EPF scheme
- Transport facility for staff.
- Festival advance to needy employees.
- Diwali greetings and sweets to both teaching and non-teaching staff.
- Appreciation of staff for securing maximum ranks to university
- Felicitation of staff on the occasion of their achievements in various fields like clearing NET, KSET and for award of PhD.
- Duty leave is given to staff members for attending workshops, seminars, conferences etc.
- Maternity Leave [3 Months]
- Study Leave for Research Activities.
- Annual Increments are given to both teaching and Non-teaching staff based on their feedback and result analysis.
- Appointment of Doctors in both boys and girls hostel, services can be availed by staff members also.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**Evaluation by students-** Every academic year, the college collects structured feedback from students on teacher's performance. Performance assessed by the Principal, HOD's and Coordinators and necessary action is taken for improvement.

Subject-wise result analysis is done and is considered as one of the parameters for evaluation of teachers' performance. Result analysis and feedback from students are considered at the time of continuation, confirmation and for increment.

Non-teaching staff members who updated their qualification, acquired Masters' degrees and SET / NET completion have been accommodated in Teaching positions. This is evidence of performance appraisal of teaching and non-teaching staff.

Non-teaching staff-The overall performance of the non-teaching staff within the campus is evaluated by the office superintendent, Coordinators and HOD's of the concerned departments and report is submitted to the Principal for the evaluation.

Students' suggestion box is another way to collect the information about the level of satisfaction they get from the services provided by the non-teaching staff. On the basis of suggestions given by the students, action is taken at the time of increment and promotion etc.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a KLS Finance officer who takes care of the continues internal audit of the institution. Apart from internal audit the institute has mechanism for external audit. A certified auditor along with his team members visits the institute regularly. A chartered accountant and his team are engaged to perform carryout external audit. In The external audit if any audit objections are found/ raised the auditor, notifies the objections to the office in-charge and the principal. If the replies given by the principal or the office are acceptable, he drops the objections otherwise he will give suggestions to implement the rules impeccably and suggest for the suitable action against the responsible who violated the rules.

The college has a three -tier financial audit system.

1. Internal Audit:- it is conducted thrice a year a year by the audit department of the parent institution of Karnatak Law Society.
2. External Audit:- in the second stage the audit is carried out by CA. R. Natarajan and Associates, Bengaluru.
3. Government Audit:- It is conducted by the Karnatak State Audit and Accounts Department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Institutional Strategies for mobilization of funds and the optimal utilization of resources.**

The college is permanently affiliated to Rani Channamma University, Belagavi and follows the rules and regulations laid down by the Govt. of Karnataka. The college receives the funds from UGC, Government of Karnataka and from other funding agencies for academic and infrastructural development. Apart from this, the college mobilizes funds through alumni contribution donation, individuals, and self-financed courses and from other sources.

The financial sources of the college are:

- The budgetary resources of the college include Plan and non-plan grants received from UGC.
- Funds received from Karnataka Law society for unaided staff salary and further expenses.
- Salary grant is received from Government of Karnataka.
- University Grants Commission seed money for conducting FIP, Workshops, Seminars, nonrecurring and recurring grants.
- Examination grant is received from Rani Channamma University. Belagavi.
- Scholarship Grants for SC, ST and OBC students received from Government of Karnataka.
- Private Scholarship Grants received from agencies and individuals.
- Grants from Rani Channamma University for NSS activities and NSS Annual Camp.
- Admission, tuition and other fees are collected by the

college from students.

- Hostel fee received from boys and girls hostels.
- Revenue generated from self-financed courses.
- Interest Received from Bank Deposits.
- Fines Common dues. A fee charged for issue of certificates etc.
- Alumni Contribution for the college development.

Optimum utilization of financial resources:

Following system is adopted by the college for the optimal utilization of resources;

- The College invites requirements from all departments and accordingly prepares the budgetary plan.
- Purchase Committee or GC on GCC works on the details of the budgetary plan.
- Purchase Committee or GC on GCC sanctions the budget by considering financial resources and needs of the departments and presents it to the Principal
- The utilization of the sanctioned budget is monitored by Governing Council on GCC.
- Audit department of the parent institution monitors entire business of financial permissions and its appropriate utilization.

The funds thus granted through above mentioned sources are utilised in a very effective manner for overall development of the institution and students community.

Grants from received various funding agencies( B.com Section)

Sl.No

Grants Received From

2020-2021

01

Govt. Scholarship

5,86,187.00

02

Pvt. Scholarship

16,000.00

03

Salary grant from State Government to Aided Staff(Including arrears)

2,00,39,775.00

04

KARNATAKA LAW SOCIETY-

A) For Unaided Staff Salary

1,17,11,619.00

B) Other Expenses

24,12,058.00

05

RANI CHANNAMMA UNIVERSITY-

NSS activities

25,812.00

Grants from received various funding agencies( BBA Section)

Sl.No

Grants Received From

2020-2021

01

Student Fees & Fine

57,32,948.00

02

Bank Int on SB & FD A/c

25,53,998.00

03

KARNATAKA LAW SOCIETY-

A) For Unaided Staff Salary

40,90,855.00

B) Other Expenses

18,13,307.00

04

RANI CHANNAMMA UNIVERSITY-

NSS activities

0.00

Grants from received various funding agencies( BCA Section)

Sl.No

Grants Received From

2020-2021

01

Student Fees & Fine

75,14,162.00

02

Bank Int on SB & FD A/c

32,57,875.00

03

Other Receipts

21,13,625.00

04

KARNATAKA LAW SOCIETY-

A) For Unaided Staff Salary

0.00

B) Other Expenses

0.00

05

RANI CHANNAMMA UNIVERSITY-

NSS activities

0.00

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1 The two examples of practices institutionalized as a result of IQAC initiatives

### 1. Developing the Research Culture:-

KLS Gogte College of Commerce believes that an institution can become a center of academic excellence only when a research culture exists amongst faculty and students. The College plays proactive role in promoting the Research Culture. Our college is recognized as a research center for PhD in Commerce by Rani Channamma University, Belagavi. The center has created a research culture in an institution which has inspired staff members. The college has published a Research Journal named "Prashastya" with ISSN number. College is having a digital research center, which provides Wi-Fi facility, free internet access in the college.

### 1. Modern Teaching Pedagogy/Techniques

To improve the quality of education and to cope up with the changing world scenario. IQAC has tried to keep pace with the ICT enabled teaching learning process as a result of this, over the years IQAC has set up 33 ICT enabled smart classrooms, 297 computers in computer lab, 10 browsing centers. To promote and improve the digital culture in college E-journals, INFLIBNET, e-Granthalaya, e-books database, internet connections in campus and Wi-Fi facilities are available. To improve the administration the college is using different software's like e-attendance, and Microsoft Campus Licensing etc...

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

### 1. Structured Feedback and Methodologies of Operation

Feedback is a vital part of the teaching-learning process. The analysis of the effectiveness of teaching learning is made through the stakeholder's feedback mechanism. The collection and analysis of feedback from different stakeholder assist the institution to understand the need of society and what other stakeholders expect from the college.

IQAC collects feedback from students and parents through PTA in a specially designed format on semester basis. Feedback is collected on curricular aspects, teaching-learning methods, faculty programs and institutional programs. Each department analyzes the feedback, discusses it in the departmental meetings and submits a consolidated report to IQAC.

### 1. Lesson Plan, Flow Chart and Teacher's Diary:-

Effective teaching achieves its success only if it is well planned. For the proper planning of teaching, each teacher is asked to prepare the lesson plans and flowcharts for their respective subjects and is also provided with an academic diary containing timetable, workload, actual teaching units, syllabus, daily teaching plan and academic and administrative committee responsibilities.

The Principal monitors the overall teaching performance of the teachers through the verification of lesson plan, flowchart and the diary.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

We, at KLS Gogte College of Commerce, Tilakwadi, Belagavi hold gender equity in the highest priority with respect to number of Employees (Teaching-Non Teaching) /Students/IQAC Committee members etc. The Gender Equity is maintained at all times in all proceedings of the Institute by conducting specific programs/events/lectures are planned throughout the year for Employees/Students for gender sensitization. INSTITUTIONAL INITIATIVES:- 1. Sensitizing staff in workplace to set the standard for respectful behaviour at work. 2. Sensitizing the new students after admission, by Psychologist Dr. Ashwini Belgaonkar. 3. Conducting Mentor-Mentee meetings for all students to ascertain

healthy atmosphere. 4. Social media usage sensitization for all students through relevant programmes. 5. Ensure unbiased teaching & learning activities for all students. 6. Provide equitable platforms in sports, cultural, literary & training programs to all the students to exhibit their talents and skill.

Lectures on : 1. Women Safety & Security 2. Stress Management 3. Personal Health & Hygiene

Celebration of Women's Day & Festive days specifically for women

1. Menstrual Health & Hygiene [MHM] lectures 2. Women's Week Lectures

1. Specific Cultural programs in Annual Events 2. Sport events for women

File Description	Documents
Annual gender sensitization action plan	<a href="http://gccbgm.org/wp-content/uploads/2022/02/GENDER-SENSATIZATION7.1.9.pdf">http://gccbgm.org/wp-content/uploads/2022/02/GENDER-SENSATIZATION7.1.9.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://gccbgm.org/wp-content/uploads/2022/02/Women-Empowerment-Report-7.1.1-2020.pdf">http://gccbgm.org/wp-content/uploads/2022/02/Women-Empowerment-Report-7.1.1-2020.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste Management:**

1. The waste is generated the College that includes paper, plastics, glass, metals, foods, etc.
  2. Separate dustbins are provided for dry & wet wastage.
  3. Honking is strictly prohibited.
  4. Garbage collection are lifted from the garbage dumps daily by the Belagavi Nagarapalika.
  5. The paper waste generated is used by the creative team of our college during college fests.
- **Liquid Waste Management:**
    - Wastage of drinking water is restricted through proper monitoring.
    - The liquid waste from kitchen/ bathrooms, canteens and toilets are properly managed with drainage system.
    - Proper drainage system is arranged for all the buildings.
    - Liquid waste from the canteen and toilet is let out into a proper drainage facility.

**E-Waste Management:**

1. E-waste is limited in the campus by maintaining as own repair center for computer and other items.
2. The irreparable systems are discarded.
3. The usable parts are used, and the discarded and other electronic equipment are sold out to vendors.
4. Under the policy 'Waste to Best' Institute donates outdated computers to our parent educational trust.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction** B. Any 3 of the above

**of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution  
system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.**

**Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institution has created strategies to address the needs of students with a variety of backgrounds, learning abilities. These strategies contribute to an overall inclusive learning environment in which students feel equally valued. Faculty can connect and engage with a variety of students. Faculties are prepared to**

handle situations that may arise when controversial material is discussed. Students connect with course materials that are relevant to them. Students feel comfortable in the classroom environment to voice their ideas/questions. Students are more likely to be successful through activities that support their learning modalities, abilities, and backgrounds. Inclusive systems provide a better-quality education for all students and are instrumental in changing discriminatory attitudes. Institutions provide the context for a student's relationship with the world outside their families, enabling the development of social relationships and interactions. Respect and understanding grow when students of diverse abilities and backgrounds play, socialize, and learn together. When education is more inclusive, so are concepts of civic participation, employment, and community life. The teachers use small groups to encourage non-competitive ways of learning and encourage cross-cultural communication. Anticipate sensitive issues and acknowledge racial, class or cultural differences in the classroom and personally connect with students through mentor groups.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Gender Sensitization is a basic requirement to understand the sensitive needs of a particular gender. It helps us to examine our personal attitudes and beliefs and question the 'realities' that we thought we know. Gender issues can be sensitized in campuses through various activities like debates, discussions, seminars, theatrical performances and other forms of arts. This can also be done through the following means. Gender sensitizing cell Having a gender sensitizing cell by students will enable two-way communication and interaction among diverse students with numerous personal incidents. There is lack of understanding the difference between sex and gender which are two distinct words with different meanings. This difference and the various elements associated with gender studies can be disseminated only through education. Gender sensitizing committee Gender sensitizing committee including students and teachers will enable communication of problems and

other issues faced by students. Easy redressal procedure Having easy redressal procedure will enable students to speak up which is necessary to spread awareness of the issue among their peers. This can be done by filing complaints or a register at the principal's office.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://gccbgm.org/wp-content/uploads/2022/02/GENDER-SENSATIZATION7.1.9.pdf">http://gccbgm.org/wp-content/uploads/2022/02/GENDER-SENSATIZATION7.1.9.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution organizes national and international commemorative days, events and festivals with enthusiasm. Staff and students get to know the importance of national integrity in the country in

general and their role in it in particular.

Republic Day- It is celebrated on January 26 to commemorate the adoption of constitution of India. The institution has a best practice of inviting university rank holders as chief guest for this event. Apart from this, retired armed forces personnel are invited.

Independence Day- It is a grand event marked with the flag hosting by the Chief Guest and well-practiced march-past by NCC cadets. As best practice, the institution invites retired employees as chief guest for Independence Day celebration.

International Yoga Day - It is celebrated on 21st June every year. The institution is committed to the cause of spreading yogic practices for all round development and well-being of the individuals.

Mahatma Gandhi Jayanti- It is celebrated on 2nd October of consistently to stamp the birth anniversary of Mahatma Gandhi. The standards of truth, peacefulness and trustworthiness are recalled and followed by the students and staff of the institution.

In addition to the above the institution celebrates Ambedkar Jayanti, Teachers Day, Kanak Das Jayanti, Kannada Rajyotsava.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1 PRATIBHA PURASKAR

This practice is unique as the students are honored with cash prize, memento and certificate on the basis rank to the university, top 20 ranks to the college and students who score



more than 90 marks in individual subjects. This initiation has led to a greater number of students seeking admission in the college and existing students strive hard to do better in their academic performance.

The students who secure rank to university for a given semester and the top 20 rank holders to the college are given additional subscription to books (6 books each) as compared to 1 book per student coupled with an enhanced time to return the books.

The practice is followed at the end of even semester. The practice is followed in all departments individually viz BCOM, BBA, BCA and M.Com. Eminent personalities viz., Academicians, Public servants and like are invited to honor the students.

## BEST PRACTICE-2

### FLAG HOISTING BY RETIRED EMPLOYEES and ACADEMIC ACHIEVER

The practice implemented since long time, has brought in a lot of changes in the mindset of the students and the employees of the organization because there are very few occasions where employees and students are given such an honor to hoist National Flag on two important days i.e. 15th August and 26th January respectively.

The employees retired before Independence Day are invited, accept the guard of Honor and Hoist Flag, while students securing ranks to the university across departments, are invited along with their families to witness the great sight of their child hoisting National Flag on Republic Day. The practice is done every year by the Karnatak Law Society. The students as well as the employees are picked from their respective homes for the occasion and are dropped back.

File Description	Documents
Best practices in the Institutional website	<a href="http://gccbgm.org/wp-content/uploads/2022/02/7.2.pdf">http://gccbgm.org/wp-content/uploads/2022/02/7.2.pdf</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

For holistic development of the student, the college organizes various activities besides classes conducted for each subject.

The students are introduced to practicality of real-world situations through commerce lab. The sports department ensures that talent of students in the field of sports is nurtured, and maximum number of university blues are secured by the college. The student council is formed, and various co-curricular and extra-curricular activities are conducted. The research center provides a platform to students to participate in research activities like paper presentations, seminars etc. Meritorious students who have secured ranks and completed professional courses are awarded trophies, certificates, and cash prizes. Each faculty acts as a mentor to 30 students of a class. To increase students' social awareness, the college conducts extension activities and awareness programmes. The NSS, YRC, NCC units conduct camps at state and national level. The placement cell provides pre-training, post training and counselling to students. The college has a hobby club which encourages students to nurture hobbies.

The NEP 2020 has redesigned the education system. It gives importance to holistic development of students by developing intellectual, mental, physical, emotional, artistic, creative, spiritual potential and social abilities of the student to face challenges.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has a mechanism of planned curricular delivery and documentation in the following manner i) University website is accessed on regular basis for updates regarding University circulars and guidelines. ii) The IQAC of the Institution conducts meetings with Head of Department at the commencement of each academic year and teaching methodology, syllabus and courses are allocated. iii) The Head of Departments submit workload statement before commencement of every semester, accordingly general time-table is prepared. The respective departments prepare lesson plans, flow charts and scheme of evaluation; that will be displayed on notice board. iv) Through classroom teaching, group discussions, power point presentations, quiz, debates, academic tests etc. students are given practical insight into the curriculum that helps to achieve Course Objectives. Students are engaged regularly with classroom seminars and presentations. v) Teachers' Work diary is updated on college portal on daily basis. vi) Internal tests are conducted and results are informed to the students and parents. vii) Previous question papers are documented and best 3 papers of internal exam answer sheets along with best 3 assignments are kept as model documents.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">NIL</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution is affiliated to Rani Channamma University, Belagavi and implements the curriculum prepared by the Board of Studies of University. The institution has developed a structured and documented process for implementing the curriculum. New Education Policy is implemented in the current academic year.

1. Before the commencement of the semester, the faculty members prepare an academic calendar based on the calendar prepared by the affiliating University. The academic calendar includes the dates for internal examinations, seminars, workshops, expert talks, add-on programs and other co-curricular and extra-curricular activities.
2. HoD prepares the class time table, and course plan for the semester. The course plan containing class timetable, semester calendar and syllabus given to all the students and same is published on the college website.
3. Faculty members prepare assignments and case studies in advance. They also prepare a question bank of their courses.
4. IQAC periodically monitors the coverage of syllabus, quality of question papers and assignments, preparation of answer schemes, progress of the lab sessions.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">NIL</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
4	
File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
4	
File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
120	
File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has created a handbook on Professional Ethics and Human Values to imbibe these concepts into their learning. Certificate course conducted Professional Ethics and Human Values. Gender Sensitization and the related issues are integrated in the curriculum through projects, field visits, guest lectures and expert talks. Environmental Studies is a compulsory course introduced in the curriculum.

Human Rights course helps the students to realize the importance of inherent and inalienable Human Rights, its protection and special rights enjoyed by women, children, refugees and vulnerable groups of the society. The courses have components related to gender issues and Environmental awareness.

The students are taught the importance of overcoming environmental pollution and requirements of sustainable development of society and a part of the course incorporates socio-political aspects alongside human values and gender issues.

The institution has many representative teacher members in the relevant Board of studies of various subjects in our University and they play important roles in integrating such issues into the curriculum. The institution also integrates and supports these cross-cutting issues by organizing seminars, workshops and nature camps from time to time.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

256

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="http://gccbgm.org/wp-content/uploads/2022/02/1.4.1.pdf">http://gccbgm.org/wp-content/uploads/2022/02/1.4.1.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://gccbgm.org/wp-content/uploads/2022/02/1.4.1.pdf">http://gccbgm.org/wp-content/uploads/2022/02/1.4.1.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

880

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

880



File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Institution has evolved a mechanism to assess learning levels of the students at entry level to the respective programmes. At the beginning of the academic year, the faculty members, conduct interactive and the entry level percentage scored by students is collected. After this, the students are designated as Advanced learners or Slow learners. The advanced learners are encouraged to take up research activities to enhance their employability and to publish research papers at National and International level. Special awareness programmes are conducted to prepare them for Competitive examinations and are motivated to organize and manage In house events, fests, Intercollegiate seminars, IT and management fests. It develops event management skills, leadership qualities, communication skills etc. Students above 90% in university exams are felicitated with Pratibha Puraskar and University rank holders are awarded cash prize by the management. The institution provides Special care and attention to slow learners. Steps are taken to make them feel involved into the collegiate activities to boost their self confidence and learn better. Special attention is given to develop their learning abilities by creating awareness about different styles of learning such as visual, auditory, kinesthetic and aural. This helps slow learners to identify their specific learning style and improve further.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2419	52

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution is committed to enhance the learning experience of our students. On the basis of teacher's analysis, they exclusive teaching strategy covering chalk and talk, ICT, written assignments, projects seminars and presentations, Group discussions and brain storming sessions are conducted Every year the college conducts In house fests and Inter collegiate fests that have number of events to enhance the technical and management skills of students. Innovative techniques for teaching various courses such as Concepts in nutshell, Case study, Role play, B-plan, collaborative research with students Field visits, Expert talks by nationally reputed scholars, student presentations on specific topics, industrial visits, Commerce Lab and Commerce exhibitions, peer learning, Think-Pair-Share, Case studies, quiz, group discussions, role play, management games, B- Plan, Laboratory sessions for hands- on learning, Brain storming for idea generation, Do-it to Learn it, peer learning through code zone activities, "Tech Talk" . Some of the faculty have uploaded creative videos related to syllabus on You-tube which are subscribed by the students Institution's commitment to enhance the learning experience of students is reinforced by IQAC. It has motivated the teachers to use Student centric methods such as experiential learning, participative learning, collaborative learning for enhanced learning experiences.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To cope up with the changing world scenario IQAC has tried to keep pace with the ICT enabled teaching learning process as a result of this over the years IQAC set up 33 ICT enabled smart

classrooms, 297 computers in computer lab, 10 browsing centers, and number of printers to facilitate the teaching-learning process. The college has provided laptop to maximum number of staff members to access internet and to use the DLP systems in teaching process. To promote and improve the digital culture in college E-journals, INFLIBNET, e-Granthalaya, e-books database, 90 MBPS+ 20 MBPS FFTH internet connections with campus, Wi-Fi facility are available for the students and staff. In order to improve the administration of the institutions and to enhance the quality and efficiency of service delivery, the college is using different software like e-attendance, Microsoft Campus Licensing etc. In order to enhance the learning experiences and to provide new sets of skills college is having language lab facility to the students. Students who are continuously exposed to technology through education have better knowledge, presentation skills, innovative capabilities. All these techniques have provided a flexible and considerably smoother learning environment and improvisation of students results.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

52

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

: The institution constitutes Examination committee for smooth conduct of internal exam and students are made aware regarding evaluation pattern through the orientation programme at the beginning of academic year. Internal marks are displayed on college portal and through SMS by concerned stakeholders can see the same. To maintain the Transparency Question paper setting is done as per university prescribed form. The examination committee is responsible for in house printing of question papers and to display the examination time table. The answer sheets are assessed and students are allowed to verify the answer books. The students who have not performed well are mentored and counseled by the course teachers. Any discrepancies and grievances of the students are addressed by the course teacher. As per university norms institution conducts two internal tests and the scores of first internal test are reduced to 06(six) marks, the scores of second internal test are reduced to 08(eight) marks, 03(three) marks are earmarked for assignments and 03(three) marks for attendance. BCA and Computer Science Departments conduct practical test prior to the university examination, to prepare them for university examination. Formative evaluation is done continuously throughout the period till the student appears for the final examination.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution receives grievances from various stakeholders like students, parents, staff members, exam coordinators etc. Students' grievances comprises of discrepancies in personal details, evaluation of marks, results withheld, change in examination schedule(theory and practical), shortage of attendance due to ill health, participation in NCC, NSS camps, cultural and sports activities. Teachers also report grievances related to examination like students reporting late for exams, disturbing decorum of the exam, bringing prohibited gadgets like smart phones, smart watches etc., misconduct or misbehavior in exam hall, unfair and fraudulent means of answering in the

exam, violating the rules etc.. Physically challenged students are provided extra time during the exams. To address the grievances, the institution follows rules prescribed by the university and Internal Examination Committee. When the student reports grievances like incorrect personal information, subjects, date and time etc., are guided by the concerned teachers, office staff and necessary changes are incorporated to rectify the same. Grievances like clash in date and time for repeaters' examination etc., the college sends the letter to the university to resolve the conflict. The students who disturb the decorum of examination hall are warned and if occurs repeatedly then they are instructed to leave the exam hall.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Outcome based education (OBE) is student-centered instruction model measures student performance through outcomes. Outcomes include knowledge, skills and attitudes. Its focus remains on evaluation of outcomes of the program by stating the knowledge, skill and behavior a graduate is expected to attain upon completion of a program or graduation. The OBE model measures the progress of the graduate under three parameters, i.e., Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Outcomes (CO). The institution has developed a handbook on outcome based education. The POs, COs are also communicated to students through prospectus and orientation programs. The teachers also brief the students about COs during the course of their coverage of syllabus. OBE model improves the process of education because it is learner centric. All students do not learn the same way and at the same pace. So instead of providing a standardized model, it accepts the diversity in classroom and uses the element of continuous evaluation. Since outcomes are predefined students and teachers strategize well to achieve them. PO, PSO and COs are displayed on the board, college website and are also communicated to all the stake holders.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In OBE model the required knowledge and skill sets for a particular degree programme is pre determined and the students are evaluated on POs and Cos. The COs are defined on the basis of course contents. Course teacher should write COs based on Bloom's Taxonomy. Later COs will be mapped with POs. The programme coordinator has to review the CO-PO and consolidate them. At the end of three years(batchwise), the program coordinator has to evaluate the PO. Different correlation levels of mapping are: "1" -Slight (Low) Correlation "2" -Moderate (Medium) Correlation "3" -Substantial (High) Correlation "-" -indicates there is no correlation. Direct and Indirect methods are used for attainment evaluation. Direct method evaluates students knowledge and skills from their performance in internal assesment test, assignments, university examination, laboratory assignments, seminars and mini projects. Indirect methods like course exit survey and examiner's feedback reflect on students' learning. Once the various CO attainment levels are achieved then PO attainment procedure is initiated. Institute obtains PO attainment through the consolidated assessment obtained through all course outcomes. Once the PO attainment value is obtained a feedback meeting is conducted to understand the gap in achieving the program objectives and necessary action is initiated.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

618

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://gccbgm.org/wp-content/uploads/2022/02/2.7.1.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**



**3.1.2.1 - Number of teachers recognized as research guides**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution initiate activities like research and extension activities to create knowledge among the students and the teachers, and transfer the same in the society for the wellbeing of present and future generation.

**Faculty Based Initiatives;**

In first place, the institution strives hard to create knowledge at Faculty level which is transferred to the learners via teaching and training. The institution has established Digital Research Center (DRC-2006), it provides separate cubicles, laptops, free internet access (Wi-Fi) in college with an objective to develop research culture among the staff. The

institution has well equipped library with rich collection books, national and international reputed journals, INFLIBNET, N-List

The institution is recognized as Research Center for Ph.D in Commerce by Rani Channamma University Belagavi, since 2012. The Research Center in association with IQAC has organized seminars and workshops. The impact and influence of DRC and IQAC can be seen through number of staff members registered for Ph.D in different departments, staff members with Ph.D degrees on muster roll, research papers published, books published by the staff, the staff members have attended seminars/workshops/conferences organized in other institutions. Further, the institution has introduced research journal 'Prashastya' (ISSN 2349-6487), to develop research culture in the campus.

#### Student Based Initiatives;

Once the 'engine' is empowered to create knowledge, it need to percolates to the learners through via teaching, training and practice. Knowledge is transferred to the learners by conducting academic, cultural, extension and sports activities in and around the campus. To sensitize students and makes aware social issues and needs 'Extension Activities' are organized by NCC/NSS/YRC/ Extension Committee and other wings of the institution. Thus, institution has taken initiatives to generate knowledge and transferred in the society via 'Teacher-Learner'

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution with its focused vision and mission imparts commerce education to be the trend setter in this region, has undertaken activities to address social issues and discharge social responsibilities. The institution has connected its staff and students with community through activities which are Socio-Economic in nature to sensitize the learners. The institution has introduced platforms like NCC, NSS, YRC wings/committees/groups/clubs/cells through which it identifies diversified needs/issues of society. The Institutions has NSS wing, which undertakes activities like tree plantation, Teacher's day celebration, Martyrs Day celebration in the college. NCC, another active wing of the institution, instills sense of patriotism among the students and also join with NSS in organizing many activities.

Youth Red Cross (YRC) wing of the institution has organized Covid Vaccination Drive for the Students and staff members of the college. The wing also co-ordinates the activities of NCC, NSS and Institution to achieve the set objectives. The combined efforts of NCC, NSS, YRC and other departments/committees ensure the holistic development of the student and sense of belongingness in the neighborhood community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

12

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

12

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college spans over 11.9 acres of area and approximately has 40,000 sq. ft. of area at its disposal.

The college has 33 classrooms with proper seating capacity, electrification, green boards and DLPs.

The college has 8 computer labs, 277 computers with internet facilities. All computers are duly licensed and two dedicated internet connections are also subscribed with wi-fi connections.

The college has a language lab with 10 computers, fixed LCD along with audio video facilities and microphones. Oust and Tense Buster software are used.

The institute's central library is computerized with 76855 printed books, 59 regular printed journals/Magazines and other learning resources. Separate E-library is available with facilities such as E-Journals, E-book, etc. The library is a member of N - LIST consortium of INFLIBNET through which the members of the library can access 6300+ e-journals and 31,64,000 e-books. The library is fully automated using e-Granthalaya software.

#### CAMPUS FACILITIES

Boys and Girls hostels are available with all the facilities.

A well-maintained auditorium measuring 1078 sq.mt. with 425 seating capacity furnished with high-quality, audio-visual facility, power backup provision which is used for organizing college activities.

Seminar Hall with a capacity of 200 is available for seminars and workshops.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has appointed two full time Directors of Physical Education.

The institute emphasis on student's participation in sports, co-curricular, extra-curricular activities.

- The college has spacious and well-equipped Sports room, where pupils can play Indoor games like table tennis, chess, caroms etc., The outdoor games such as volley ball, throw ball, kabaddi, etc., are well practiced and played by the students, & College teams in state level and University level competitions and other intercollegiate competitions.
- College has got a yoga room were in trained staff practice yoga with students.
- College has well equipped gymnasium for students and staff.

#### Cultural Activities:

A well-maintained auditorium with spacious seating arrangement which is equipped with high quality audio -visual facility and power backup provision which is used to conduct cultural activities like IT management fests, annual social gatherings, competitions etc.

- The institute organizes Management events to help students acquire various curricular, co-curricular and extra-curricular related skills and judge them on par with their peers.
- Students are encouraged to participate in the cultural events held in the college like technical fests, Fresher's Day, Annual Sports Day, Annual Day, Farewell etc., to exhibit cultural talents.
- For large gathering the college has got an open-air theatre



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

35

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

71.17

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Central Library is computerized with 76855 printed books, 50 regular printed journals/Magazines and other learning

resources. The library is having active membership of INFLIBNET N-LIST consortia and provides 6300+ e-journals and 3200000+ e-books on various subjects.

The library is fully automated since 2010 using e-Granthalaya software (version 3.0) using following modules.

**Cataloguing:** This module is used to add the full cataloguing records of the books purchased under book acquisition. It provides facility for direct data entry for exiting/New collection in the library.

**Circulation:** This module has major features like Membership Management, Issue, Return, Renewal of Documents, Recall, Reservation, Reservation Cancellation, Reminders (Manually- E-mail), Circulation Transactions Reports etc.

**Reports:** Detail or summary reports are generated from time to time depending upon the requirements. Generates Accession Register in Standard Format.

**Administration:** The module controls entire software. Database of library staff, User IDF & Encrypted Password protection, Module level security, Database Backup, Master files updating, Fixing Due dates, overdue charges etc. is managed.

**Budget:** Different budget heads are entered under this module. Bill register is generated with total expenditure made for Books/Serials.

**OPAC:** OPAC lets user search for terms of your choice throughout the database of library holdings of books and other records.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.708

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

276

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The staff and students have access to technology and information retrieval on current and relevant issues. The institution deploys and employs ICTs for a range of activities.

- Optimal deployment of infrastructure is ensured through

conduct of workshops/awareness programs/training programs for faculty on the use of new technology.

- Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab instructors/system administrator.
- Renewal of AMC is done at the beginning of the academic year for the deployed Software applications, UPS and other related equipment's.
- Institute has fibre optic dedicated leased line internet connection of 90Mbps speed in addition to 20Mbps FTTH internet connection available throughout the campus.
- Video conferencing facility is available at E-learning resource Digital Lab.
- All the labs are equipped with LCDs for online demonstration to students.
- The college website is monitored and updated from time to time by the website committee of the college.
- All the computers are interconnected through a dedicated LAN with internet connection. College has also dedicated intranet portal for sharing of files amongst the staff and students.
- Maintenance and up-gradation IT- infrastructure is done from time to time by the maintenance department.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

307

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

79.62

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has allocated sufficient resources for regular upkeep of the infrastructure and has created effective mechanism for maintenance and utilization of the physical, academic and support facilities to promote optimum usage of the same.

The maintenance department of the college is responsible for the maintenance of buildings, classrooms, laboratories, hostels, cafeterias, sports facilities, utilities, lawns etc.

The infrastructure facilities such as classrooms, buildings, hostels, green areas, laboratories are maintained.

1. The committee ensures uninterrupted power supply and maintenance of electrical assets.

2. The maintenance of equipment's for water pumping plants, sewage, etc. are undertaken.
3. Facilities provided to the students and staff are maintained by respective service providers as per contract. Cafeteria, Banking/ATMs, Gymnasium, Photocopy services, Post Office, Books & Stationery, etc are available. Clinic provides medical assistance to students and staff. Housekeeping services are partially outsourced.
4. Major laboratory equipment's are under Annual Maintenance Contract. CCTVs, Projectors, Laptops/Desktops, Printers, Wi-Fi etc. other security equipment's are maintained through IT department by the equipment providers.
5. Firefighting equipment's in various blocks, classrooms, labs, hostels, offices, etc.
6. Transport committee ensures the maintenance, upkeep and proper utilization of vehicles.
7. Library committee ensures maintenance of library building, books and other paraphernalia.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

779

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

142

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1951

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1951

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**



34

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

164

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

8

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

One of the most important and active stakeholders of the institution are the students. The students' council is a statutory body formed in an institution to communicate with the administration about the interests of the students.

The Students' Council is constituted with the following objectives -

- To promote opportunities for the development of character, nurture leadership skills, and spirit of service among students.
- To organize cultural programmes, quizzes, debates, seminars etc. so that students may acquire knowledge of current topics.
- To encourage participation in extracurricular activities.

At the beginning of the academic year, there is an induction program for the freshers and the formation of student council in B. Com, BBA, BCA and M.Com programmes. The General Secretary

and Ladies Representative are nominated by the steering committee headed by the Principal and Coordinators of different departments. The General Secretary and Ladies Representatives are the members of the College IQAC. The student council is a representative structure through which students can be involved in the affairs of the institution, working in partnership with the staff for the benefit of the institution and students.

Due to the pandemic, some of the events/activities were not conducted in 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Past Student's Association of KLS Gogte College of Commerce registered on 15th February 2020 with registration number DRBG/SOR/1179/2019-20 aims to connect with past students by encouraging social gatherings of past students to share ideas

about their personal and professional experience. The association reaches out to its members and students both existing and potential to enrich networking and stay connected with the institution. Alumni have contributed in a respectable way for the growth of institution.

Past students association meeting was conducted on 8th September 2021 at 4 pm in K. K. Venugopal Auditorium. The past students from B. Com, B. B. A, B. C. A and M. Com were invited for the meet. Around 55 students were present for the meeting. The meeting began by a welcome speech and NAAC Co-ordinator Dr. D. B. Kamkar gave a brief introduction of NAAC re-accreditation 4th cycle and the role played by past students at the college. IQAC Co-ordinator Prof. Nivas Mhalunge conducted an interaction session with the students and asked for the feedback for the progress of the institution. Principal Dr. H. H. Veerapur gave the presidential remarks.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In accordance with the policy of decentralization adopted by the management of institution, both teaching and non-teaching members are adequately represented in the governing body of the college through Principal as Ex-officio member of Governing Council on Gogte College of Commerce.

The Governing Council, Principal, IQAC and the faculty play an important role in the designing and implementation of its

quality policies in teaching, learning, research and extension activities.

The formal and informal arrangement in the institution to coordinate the academic and administrative planning and implementation reflects the efforts of the college in achieving its vision.

The Principal follows a democratic and participative style of leadership, soliciting the total participation and active involvement of both teaching and non-teaching staff. The head of the college has long term vision for both, academics and administration. The principal follows an open-door communication system and allows the staff members to offer with their constructive suggestions and grievances that are resolved through discussions.

The institution has its own excellence policy for addressing its Vision, Mission and Its Objectives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Apart from the governing body meetings, subcommittee, like IQAC, Academic Committee, Examination Committee, Students Support & Progression committee, Hostel Committee, Parent Teacher Association, Grievance Handling Committee, Anti ragging cell, Internal Examination Committee, Staff Club, Hobby club and Co-curricular activities committees etc. meet on a regular basis and help to formulate and implement the strategic plans of the institution.

Effective teaching achieves its success only if it is well planned. For the proper planning of teaching, each teacher is asked to prepare the lesson plans and flowcharts for their respective subjects and is also provided with an academic diary containing timetable, workload, actual teaching units, syllabus, daily teaching plan and academic and administrative committee responsibilities.

The responsibilities are defined and communicated through face-to-face meetings with non-teaching staff members of the college as well as by notifications.

It is the prime responsibility of IQAC and NAAC Steering Committee (formed at college level for the NAAC team visit during October 2021) to initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in an institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

There is a perspective plan prepared by the institution for the period between 2018-19 and 2028-29. The perspective plan is prepared after taking into consideration the suggestions of the Management, Principal and Staff of the institution. The perspective plan can provide direction to the efforts and objectives of the institution. It can enable the institution to evaluate its activities and progress based on the goals and objectives that are set in the perspective plan.

A transparent admission system is one of the objectives stated in the current perspective plan prepared by the institution. The college began to use the admission module of the Unified University and College Management System (UUCMS) software to record the admission of first year students into the college in 2021-22.

The Unified University and College Management System (UUCMS) is a project of the Department of Higher Education, Government of Karnataka. It may enable the activities of Higher Education Institutes to be computerised. The Unified University and College Management System (UUCMS) has various modules. The college has begun to utilise the admission module of the UUCMS in order to record the admission details of students. The utilization of the UUCMS has begun in 2021-22.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Three tiers for governance of institution:

- The Principal is Ex-Officio Secretary of the Governing Council. There is IQAC coordinator and various committees. The college is affiliated to Rani Channamma University, Belagavi.
- The college is governed by the Governing Council on GCC.
- Karnatak Law Society is governed by the Board of Management.

#### Administrative Set-up:

- Principal, Vice-Principal, Coordinators, H.O.Ds, teaching staff, office staff, attendants and peons.
- Library staff
- Department of Physical Education and Sports
- Placement cell
- NCC, NSS, Red Cross units

#### Service Rules:

The college adheres to KLS service rules-2003(as amended upto 6th January 2018).

- Appointment and service conditions of employees (not covered by Govt. Salary Grants) working in KLS institutions shall be governed by these rules.
- Services of aided employees are governed as per the Karnataka Civil Service Rules and KLS service rules.

**Promotion:**

Promotion is governed by KLS SERVICE RULES - 2003. (AS AMENDED UPTO 06th January 2018).

**Recruitment:**

a) Recruitment of employees by KLS.

b) Recruitment of employees at permanent posts (Aided posts) by the Government of Karnataka.

**Grievance Redressal:**

- Access to Principal, Coordinators.
- Grievance Redressal Committee, Disciplinary committee, Anti-Sexual Harassment Committee, Student Council, Parent-Teacher Association, Anti-ragging Cell.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://gccbgm.org/wp-content/uploads/2022/02/Organizational-Chart.pdf">http://gccbgm.org/wp-content/uploads/2022/02/Organizational-Chart.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

D. Any 1 of the above



File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

KLS. Gogte College of Commerce Belagavi, provides following welfare schemes to all teaching and nonteaching staff -

- Employee's Co-Operative Credit Society - Society offers loan facility for employees up to Rs 1,00,000.
- Uniform, Rain-coats and Shoes for Menial Staff.
- Fee Concession for the wards of both teaching and non-teaching staff in KLS Institutes.
- Staff club to facilitate positive interaction between the teachers.
- Financial support to faculties for attending workshops, seminars, conferences etc.
- Gymnasium, sports, yoga facilities for staff.
- EPF scheme
- Transport facility for staff.
- Festival advance to needy employees.
- Diwali greetings and sweets to both teaching and non-teaching staff.
- Appreciation of staff for securing maximum ranks to university
- Felicitation of staff on the occasion of their achievements in various fields like clearing NET, KSET and for award of PhD.
- Duty leave is given to staff members for attending workshops, seminars, conferences etc.
- Maternity Leave [3 Months]
- Study Leave for Research Activities.
- Annual Increments are given to both teaching and Non-teaching staff based on their feedback and result analysis.

- Appointment of Doctors in both boys and girls hostel, services can be availed by staff members also.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**1**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Evaluation by students-** Every academic year, the college collects structured feedback from students on teacher's performance. Performance assessed by the Principal, HOD's and

Coordinators and necessary action is taken for improvement.

Subject-wise result analysis is done and is considered as one of the parameters for evaluation of teachers' performance. Result analysis and feedback from students are considered at the time of continuation, confirmation and for increment.

Non-teaching staff members who updated their qualification, acquired Masters' degrees and SET / NET completion have been accommodated in Teaching positions. This is evidence of performance appraisal of teaching and non-teaching staff.

Non-teaching staff-The overall performance of the non-teaching staff within the campus is evaluated by the office superintendent, Coordinators and HOD's of the concerned departments and report is submitted to the Principal for the evaluation.

Students' suggestion box is another way to collect the information about the level of satisfaction they get from the services provided by the non-teaching staff. On the basis of suggestions given by the students, action is taken at the time of increment and promotion etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a KLS Finance officer who takes care of the continues internal audit of the institution. Apart from internal audit the institute has mechanism for external audit. A certified auditor along with his team members visits the institute regularly. A chartered accountant and his team are engaged to perform carryout external audit. In The external

audit if any audit objections are found/ raised the auditor, notifies the objections to the office in-charge and the principal. If the replies given by the principal or the office are acceptable, he drops the objections otherwise he will give suggestions to implement the rules impeccably and suggest for the suitable action against the responsible who violated the rules.

The college has a three -tier financial audit system.

1. Internal Audit:- it is conducted thrice a year a year by the audit department of the parent institution of Karnatak Law Society.
2. External Audit:- in the second stage the audit is carried out by CA. R. Natarajan and Associates, Bengaluru.
3. Government Audit:- It is conducted by the Karnatak State Audit and Accounts Department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional Strategies for mobilization of funds and the optimal utilization of resources.

The college is permanently affiliated to Rani Channamma University, Belagavi and follows the rules and regulations laid down by the Govt. of Karnataka. The college receives the funds from UGC, Government of Karnataka and from other funding agencies for academic and infrastructural development. Apart from this, the college mobilizes funds through alumni contribution donation, individuals, and self-financed courses and from other sources.

The financial sources of the college are:

- The budgetary resources of the college include Plan and non-plan grants received from UGC.
- Funds received from Karnataka Law society for unaided staff salary and further expenses.
- Salary grant is received from Government of Karnataka.
- University Grants Commission seed money for conducting FIP, Workshops, Seminars, nonrecurring and recurring grants.
- Examination grant is received from Rani Channamma University. Belagavi.
- Scholarship Grants for SC, ST and OBC students received from Government of Karnataka.
- Private Scholarship Grants received from agencies and individuals.
- Grants from Rani Channamma University for NSS activities and NSS Annual Camp.
- Admission, tuition and other fees are collected by the college from students.
- Hostel fee received from boys and girls hostels.
- Revenue generated from self-financed courses.
- Interest Received from Bank Deposits.
- Fines Common dues. A fee charged for issue of certificates etc.
- Alumni Contribution for the college development.

Optimum utilization of financial resources:

Following system is adopted by the college for the optimal utilization of resources;

- The College invites requirements from all departments and accordingly prepares the budgetary plan.
- Purchase Committee or GC on GCC works on the details of the budgetary plan.
- Purchase Committee or GC on GCC sanctions the budget by considering financial resources and needs of the departments and presents it to the Principal
- The utilization of the sanctioned budget is monitored by Governing Council on GCC.
- Audit department of the parent institution monitors entire business of financial permissions and its appropriate utilization.

The funds thus granted through above mentioned sources are utilised in a very effective manner for overall development of the institution and students community.

Grants from received various funding agencies( B.com Section)

Sl.No

Grants Received From

2020-2021

01

Govt. Scholarship

5,86,187.00

02

Pvt. Scholarship

16,000.00

03

Salary grant from State Government to Aided Staff(Including arrears)

2,00,39,775.00

04

KARNATAKA LAW SOCIETY-

A) For Unaided Staff Salary

1,17,11,619.00

B) Other Expenses

24,12,058.00

05

RANI CHANNAMMA UNIVERSITY-

NSS activities

25,812.00

Grants from received various funding agencies( BBA Section)

Sl.No

Grants Received From

2020-2021

01

Student Fees & Fine

57,32,948.00

02

Bank Int on SB & FD A/c



25,53,998.00

03

KARNATAKA LAW SOCIETY-

A) For Unaided Staff Salary

40,90,855.00

B) Other Expenses

18,13,307.00

04

RANI CHANNAMMA UNIVERSITY-

NSS activities

0.00

Grants from received various funding agencies( BCA Section)

Sl.No

Grants Received From

2020-2021

01

Student Fees & Fine

75,14,162.00

02

Bank Int on SB & FD A/c

32,57,875.00

03

Other Receipts

21,13,625.00

04

KARNATAKA LAW SOCIETY-

A) For Unaided Staff Salary

0.00

B) Other Expenses

0.00

05

RANI CHANNAMMA UNIVERSITY-

NSS activities

0.00

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1 The two examples of practices institutionalized as a result of IQAC initiatives

1. Developing the Research Culture:-

KLS Gogte College of Commerce believes that an institution can become a center of academic excellence only when a research culture exists amongst faculty and students. The College plays proactive role in promoting the Research Culture. Our college is recognized as a research center for PhD in Commerce by Rani Channamma University, Belagavi. The center has created a research culture in an institution which has inspired staff members. The college has published a Research Journal named "Prashastya" with ISSN number. College is having a digital research center, which provides Wi-Fi facility, free internet access in the college.

### 1. Modern Teaching Pedagogy/Techniques

To improve the quality of education and to cope up with the changing world scenario. IQAC has tried to keep pace with the ICT enabled teaching learning process as a result of this, over the years IQAC has set up 33 ICT enabled smart classrooms, 297 computers in computer lab, 10 browsing centers. To promote and improve the digital culture in college E-journals, INFLIBNET, e-Granthalaya, e-books database, internet connections in campus and Wi-Fi facilities are available. To improve the administration the college is using different software's like e-attendance, and Microsoft Campus Licensing etc..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

### 1. Structured Feedback and Methodologies of Operation

Feedback is a vital part of the teaching-learning process. The analysis of the effectiveness of teaching learning is made through the stakeholder's feedback mechanism. The collection and analysis of feedback from different stakeholder assist the institution to understand the need of society and what other stakeholders expect from the college.

IQAC collects feedback from students and parents through PTA in

a specially designed format on semester basis. Feedback is collected on curricular aspects, teaching-learning methods, faculty programs and institutional programs. Each department analyzes the feedback, discusses it in the departmental meetings and submits a consolidated report to IQAC.

#### 1. Lesson Plan, Flow Chart and Teacher's Diary:-

Effective teaching achieves its success only if it is well planned. For the proper planning of teaching, each teacher is asked to prepare the lesson plans and flowcharts for their respective subjects and is also provided with an academic diary containing timetable, workload, actual teaching units, syllabus, daily teaching plan and academic and administrative committee responsibilities.

The Principal monitors the overall teaching performance of the teachers through the verification of lesson plan, flowchart and the diary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

We, at KLS Gogte College of Commerce, Tilakwadi, Belagavi hold gender equity in the highest priority with respect to number of Employees (Teaching-Non Teaching) /Students/IQAC Committee members etc. The Gender Equity is maintained at all times in all proceedings of the Institute by conducting specific programs/events/lectures are planned throughout the year for Employees/Students for gender sensitization. INSTITUTIONAL INITIATIVES:- 1. Sensitizing staff in workplace to set the standard for respectful behaviour at work. 2. Sensitizing the new students after admission, by Psychologist Dr. Ashwini Belgaonkar. 3. Conducting Mentor-Mentee meetings for all students to ascertain healthy atmosphere. 4. Social media usage sensitization for all students through relevant programmes. 5. Ensure unbiased teaching & learning activities for all students. 6. Provide equitable platforms in sports, cultural, literary & training programs to all the students to exhibit their talents and skill.

Lectures on : 1. Women Safety & Security 2. Stress Management  
3. Personal Health & Hygiene

Celebration of Women's Day & Festive days specifically for women

1. Menstrual Health & Hygiene [MHM] lectures 2. Women's Week Lectures

## 1. Specific Cultural programs in Annual Events 2. Sport events for women

File Description	Documents
Annual gender sensitization action plan	<a href="http://gccbgm.org/wp-content/uploads/2022/02/GENDER-SENSATIZATION7.1.9.pdf">http://gccbgm.org/wp-content/uploads/2022/02/GENDER-SENSATIZATION7.1.9.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://gccbgm.org/wp-content/uploads/2022/02/Women-Empowerment-Report-7.1.1-2020.pdf">http://gccbgm.org/wp-content/uploads/2022/02/Women-Empowerment-Report-7.1.1-2020.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

### **Solid Waste Management:**

1. The waste is generated the College that includes paper, plastics, glass, metals, foods, etc.
  2. Separate dustbins are provided for dry & wet wastage.
  3. Honking is strictly prohibited.
  4. Garbage collection are lifted from the garbage dumps daily by the Belagavi Nagarapalika.
  5. The paper waste generated is used by the creative team of our college during college fests.
- o **Liquid Waste Management:**
    - o Wastage of drinking water is restricted through

proper monitoring.

- The liquid waste from kitchen/ bathrooms, canteens and toilets are properly managed with drainage system.
- Proper drainage system is arranged for all the buildings.
- Liquid waste from the canteen and toilet is let out into a proper drainage facility.

#### E-Waste Management:

1. E-waste is limited in the campus by maintaining as own repair center for computer and other items.
2. The irreparable systems are discarded.
3. The usable parts are used, and the discarded and other electronic equipment are sold out to vendors.
4. Under the policy 'Waste to Best' Institute donates outdated computers to our parent educational trust.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<p><b>A. Any 4 or All of the above</b></p>
--	--

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>D. Any 1 of the above</b></p>
---	-------------------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly</b></p>	<p><b>B. Any 3 of the above</b></p>
---	-------------------------------------



washrooms Signage including tactile path, lights, display boards and signposts  
 Assistive technology and facilities for persons with disabilities (Divyangjan)  
 accessible website, screen-reading software, mechanized equipment  
 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has created strategies to address the needs of students with a variety of backgrounds, learning abilities. These strategies contribute to an overall inclusive learning environment in which students feel equally valued. Faculty can connect and engage with a variety of students. Faculties are prepared to handle situations that may arise when controversial material is discussed. Students connect with course materials that are relevant to them. Students feel comfortable in the classroom environment to voice their ideas/questions. Students are more likely to be successful through activities that support their learning modalities, abilities, and backgrounds. Inclusive systems provide a better-quality education for all students and are instrumental in changing discriminatory attitudes. Institutions provide the context for a student's relationship with the world outside their families, enabling the development of social relationships and interactions. Respect and understanding grow when students of diverse abilities and backgrounds play, socialize, and learn together. When education is more inclusive, so are concepts of civic participation, employment, and community life. The

teachers use small groups to encourage non-competitive ways of learning and encourage cross-cultural communication. Anticipate sensitive issues and acknowledge racial, class or cultural differences in the classroom and personally connect with students through mentor groups.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Gender Sensitization is a basic requirement to understand the sensitive needs of a particular gender. It helps us to examine our personal attitudes and beliefs and question the 'realities' that we thought we know. Gender issues can be sensitized in campuses through various activities like debates, discussions, seminars, theatrical performances and other forms of arts. This can also be done through the following means. Gender sensitizing cell Having a gender sensitizing cell by students will enable two-way communication and interaction among diverse students with numerous personal incidents. There is lack of understanding the difference between sex and gender which are two distinct words with different meanings. This difference and the various elements associated with gender studies can be disseminated only through education. Gender sensitizing committee Gender sensitizing committee including students and teachers will enable communication of problems and other issues faced by students. Easy redressal procedure Having easy redressal procedure will enable students to speak up which is necessary to spread awareness of the issue among their peers. This can be done by filing complaints or a register at the principal's office.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://gccbgm.org/wp-content/uploads/2022/02/GENDER-SENSATIZATION7.1.9.pdf">http://gccbgm.org/wp-content/uploads/2022/02/GENDER-SENSATIZATION7.1.9.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution organizes national and international commemorative days, events and festivals with enthusiasm. Staff and students get to know the importance of national integrity in the country in general and their role in it in particular.

Republic Day- It is celebrated on January 26 to commemorate the adoption of constitution of India. The institution has a best practice of inviting university rank holders as chief guest for

this event. Apart from this, retired armed forces personnel are invited.

Independence Day- It is a grand event marked with the flag hosting by the Chief Guest and well-practiced march-past by NCC cadets. As best practice, the institution invites retired employees as chief guest for Independence Day celebration.

International Yoga Day - It is celebrated on 21st June every year. The institution is committed to the cause of spreading yogic practices for all round development and well-being of the individuals.

Mahatma Gandhi Jayanti- It is celebrated on 2nd October of consistently to stamp the birth anniversary of Mahatma Gandhi. The standards of truth, peacefulness and trustworthiness are recalled and followed by the students and staff of the institution.

In addition to the above the institution celebrates Ambedkar Jayanti, Teachers Day, Kanak Das Jayanti, Kannada Rajyotsava.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1 PRATIBHA PURASKAR

This practice is unique as the students are honored with cash prize, memento and certificate on the basis rank to the university, top 20 ranks to the college and students who score more than 90 marks in individual subjects. This initiation has led to a greater number of students seeking admission in the college and existing students strive hard to do better in their academic performance.

The students who secure rank to university for a given semester and the top 20 rank holders to the college are given additional subscription to books (6 books each) as compared to 1 book per student coupled with an enhanced time to return the books.

The practice is followed at the end of even semester. The practice is followed in all departments individually viz BCOM, BBA, BCA and M.Com. Eminent personalities viz., Academicians, Public servants and like are invited to honor the students.

#### BEST PRACTICE-2

##### FLAG HOISTING BY RETIRED EMPLOYEES and ACADEMIC ACHIEVER

The practice implemented since long time, has brought in a lot of changes in the mindset of the students and the employees of the organization because there are very few occasions where employees and students are given such an honor to hoist National Flag on two important days i.e. 15th August and 26th January respectively.

The employees retired before Independence Day are invited, accept the guard of Honor and Hoist Flag, while students securing ranks to the university across departments, are invited along with their families to witness the great sight of their child hoisting National Flag on Republic Day. The practice is done every year by the Karnatak Law Society. The students as well as the employees are picked from their respective homes for the occasion and are dropped back.

File Description	Documents
Best practices in the Institutional website	<a href="http://gccbgm.org/wp-content/uploads/2022/02/7.2.pdf">http://gccbgm.org/wp-content/uploads/2022/02/7.2.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

For holistic development of the student, the college organizes various activities besides classes conducted for each subject.

The students are introduced to practicality of real-world situations through commerce lab. The sports department ensures that talent of students in the field of sports is nurtured, and maximum number of university blues are secured by the college. The student council is formed, and various co-curricular and extra-curricular activities are conducted. The research center provides a platform to students to participate in research activities like paper presentations, seminars etc. Meritorious students who have secured ranks and completed professional courses are awarded trophies, certificates, and cash prizes. Each faculty acts as a mentor to 30 students of a class. To increase students' social awareness, the college conducts extension activities and awareness programmes. The NSS, YRC, NCC units conduct camps at state and national level. The placement cell provides pre-training, post training and counselling to students. The college has a hobby club which encourages students to nurture hobbies.

The NEP 2020 has redesigned the education system. It gives importance to holistic development of students by developing intellectual, mental, physical, emotional, artistic, creative, spiritual potential and social abilities of the student to face challenges.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. Faculty Development Programme on Digital Fluency
2. National / State Level seminar on IPR ( Intellectual Property Rights )
3. National / State Level seminar on Research Methodology
4. National / State Level seminar on Entrepreneurship Development
5. Administrative training programme for Non-Teaching Staff
6. National level IT Fest Evogen
7. National level Management Fest Acumen
8. Inhouse IT Fest Magnum
9. Inhouse Management Fest Potential
10. Inhouse Fest Elevate for PG Programme
11. Renaissance an inhouse event
12. Special Lecture on Union Budget

13. Student seminar
14. NSS camp
15. Extension activities
16. Industrial visits
17. Celebration of commemorative Days